NEW CUSTOMER REGISTRATION

Dear Prospective Customer,

To enable us to process your New Customer Registration promptly, please ensure you complete the following three steps:

1. Complete the attached **New Customer Registration** form. (Note: All fields are mandatory.)
2. Attach a copy of your **Drivers License** to the completed form. Please make sure the picture and drivers license number are legible.
3. Return the **original** completed New Customer Registration Form and attachments to your salesperson.

Please allow 24 hours for the registration to be processed.

We look forward to serving you.

Amplex­­­­

NEW CUSTOMER REGISTRATION

(FOR ORDER PROCESSING AND CHECK ACCEPTANCES.   
*THIS IS NOT AN APPLICATION FOR CREDIT*)

Business Name  
Mailing Address

Shipping Address

Phone Fax  
After Hours Phone  
Additional Phone Numbers  
Email Address: Purchasing Finance  
Federal ID Number  
Sales Tax Exempt: [ ] Yes [ ] No  
If exempt please attach a copy of your Exemption Certificate

Owners Signature: Date:  
Printed Name:

Individual signing assumes financial responsibility in the default by a corporation or limited partnership.

Purchase accepts responsibility for paying all costs of collection on bad checks.

PLEASE ATTACH THE FOLLOWING:

1. Driver License Copy
2. Business License
3. Sales Tax Exemption Certificate if applicable
4. Minimum of three (3) trade references – must be trade related.

HOW DID YOU HEAR ABOUT US? [ ] Referral [ ] Trade Publication [ ] Other

For Administration Use Only:  
Salesperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Bond [ ] Yes – Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] No  
Entered By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date \_\_\_\_\_\_\_\_\_\_